

INVITATION TO BID

CITY OF WOODBURN

SETTLEMEIR PARK LIGHTING UPGRADE – PHASE I

PROJECT No. 2005-019-11

BID No. 2005-18

Sealed bids for the construction of *Settlemeir Park Lighting Upgrade – Phase I* will be received by the City of Woodburn, OR at City Hall Annex, 190 Garfield St. until 2:00 PM, **Wednesday April 05, 2006** and will thereafter be publicly opened and read.

Proposals shall be addressed to the City Engineer, City of Woodburn, 190 Garfield St., Woodburn, OR 97071. Bids shall be submitted in a plain sealed envelope bearing the Bidder's name, the name of the project and the date and time of the Bid opening, and shall be clearly marked "**Bid No. 2005-18**", and Bidders shall indicate on the Form of Proposal that "*Bidder will comply with the provisions of Chapter 279C.840, Oregon Revised Statutes*".

DESCRIPTION OF THE PROPOSED WORK:

Within the limits of Settlemeir Park, provide the following electrical work; Provide ductbank, trenching and backfill - approximately 400 LF, provide handholes, PVC conduit – sizes 1” to 2”, stub-outs for future use, abandon existing feeder to restroom, provide new 480-volt feeder from an existing building to existing restroom – approximately 300 LF, install wiring changes in and near the restroom and maintain near by circuits.

Plans and specifications may be examined at the City Engineer's Office, City Hall Woodburn, OR on or after **March 16, 2006** Copies of the Contract Documents may be obtained from the City Engineer's Office upon deposit of a non-refundable fee of fifty dollars (\$50.00) for each set.

Bidders must be pre-qualified in accordance with the laws of the State of Oregon. Completed pre-qualification forms or proof of pre-qualification shall be mailed or delivered to the City of Woodburn at least 7-days prior to bid opening. Prequalification Forms are available in PDF format off the City website at www.ci.woodburn.or.us/publicworks/engineering. **Only bids from pre-qualified Bidders will be opened.**

No bid for a construction contract shall be received or considered unless the bidder is registered with the Construction Contractors Board or licensed by the State Landscape Contractors Board.

Bidders on this project need not be licensed for asbestos handling pursuant to ORS 468A.720. Each bidder must indicate on the bid form whether they are a resident or nonresident bidder as defined in ORS 279A.120(b).

All proposals shall be made on the proposal forms. All proposals shall be accompanied by a Bid Bond, equal to ten percent (10%) of the total bid. Bid Bond shall be forfeited to the City if the Contractor fails to execute the contract within 7-days after acceptance of the bid and award of the Contract.

Pursuant to ORS 279C.370, bidders on public works projects with a contract value of \$100,000 or more are required to disclose, 2-hours after bid opening, the bidders first-tier subcontractors. The bidder shall provide the information as required on City of Woodburn first-tier disclosure form, provided in the contract documents.

At the discretion of the Project Manager Addenda(um) and Contract clarifications shall either be posted on the City, Engineering Division website or delivered to Plan Holders via facsimile. Potential Bidders should check the website on a daily basis the last week before the Bid Opening date. Website can be found at www.ci.woodburn.or.us/publicworks/engineering. Addenda must be signed and submitted with the Proposal to be considered a responsive bid offer.

Although contract award is expected to be made by the City Council on **April 10, 2006** the City of Woodburn reserves the right to reject any and all bids not in compliance with prescribed bidding procedures and requirements, and may reject for good cause any and all bids upon a finding of the Agency if it is in the public interest to do so. The three (3) lowest bidders may not withdraw or modify his bid prior to the lapse of 35-days after the bid opening.

This project must be completed within **Thirty (30)** calendar days after the dated "Notice to Proceed".

Mary Tennant, City Recorder
City of Woodburn, OR 97071